



Application Instructions

Returning users: First-time users:

Log in to continue an application. Create an account to start a new application.

If this is your first time starting an application with CUPA (any program), please click on Create an Account under First Time Users

If you have already started an application (or wish to change your application type) with CUPA, you are a Returning User and should click on Log In to either continue or change your application.

The Center for University **Programs Abroad**

12 rue Vavin 75006 Paris, France T+33 1 42 22 87 50 info@cupa.paris.edu → About

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if you don't have one yet

Create an account

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Your Applications

Type

You have not yet started an application using this account.

Click here to start a new application

Test Xxxx Logout

Status Started Submitted

Start New Application

The Center for University Programs Abroad

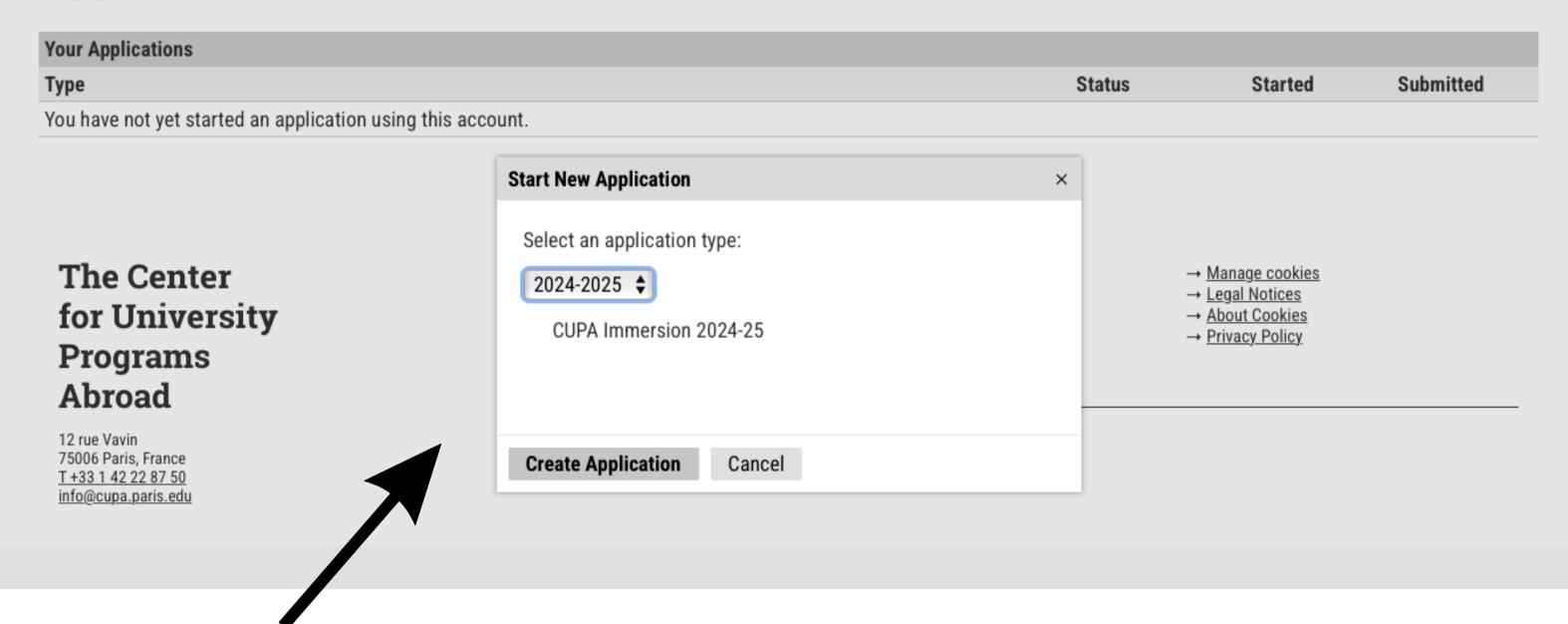
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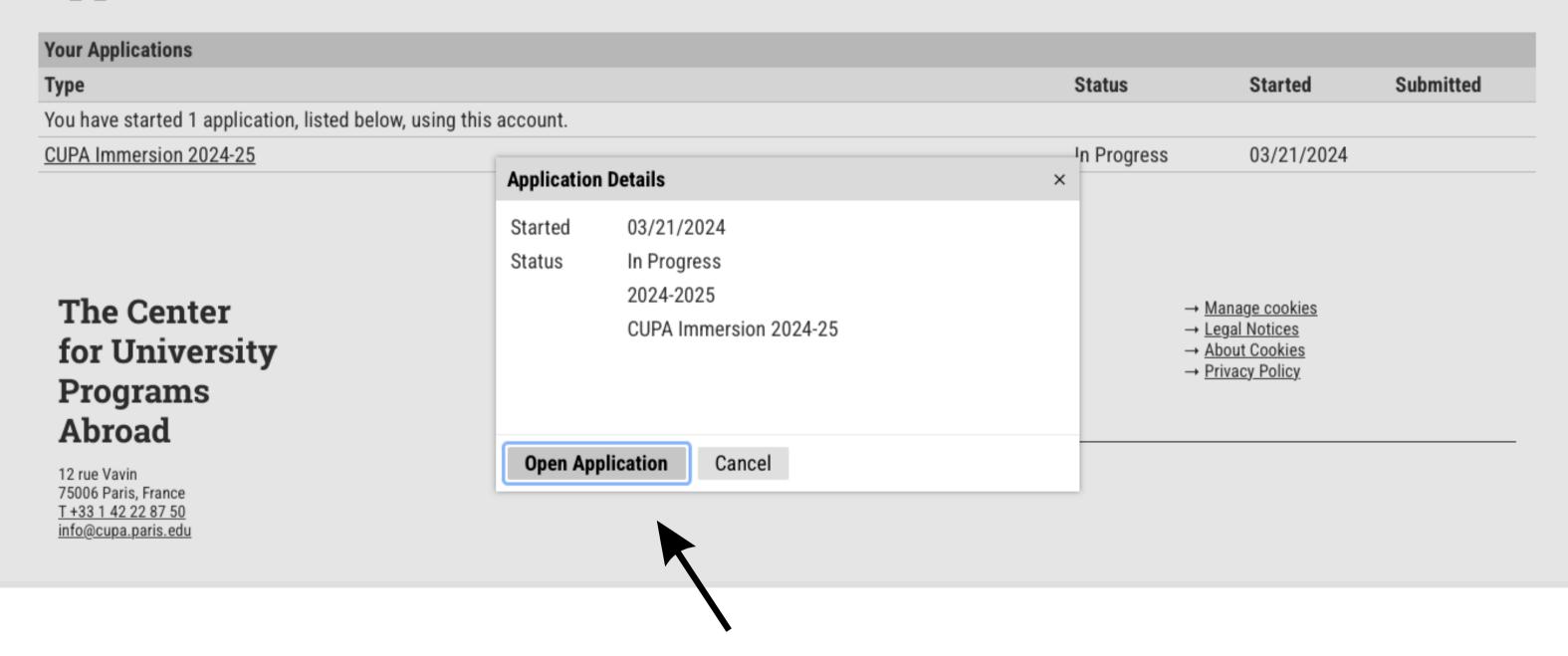


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Select in the dropdown menu the term for which you wish to apply. You can apply for different terms, but one application per term is required.

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You can now start the process by clicking here



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Please read these instructions carefully, as well as the instructions in each section.

Complete the information on each page of this application, preferably sequentially. If you are not prepared to complete your application in one sitting, you can close and return to it via the apply.cupa.paris.edu/apply page.

Once you are ready to submit your application, review and sign it. When you click *submit* you will be required to pay a \$50 (USD) application fee. You will then have access to your Applicant Status Portal via which you can review requirements, upload additional materials and receive updates on your application.

In order for CUPA to review your application and make an admissions decision, make sure all of the following have been submitted:

- Transcript
- Short essay in French
- French language recommender
- Study Abroad office contact
- ID-style photo
- Photo of passport

These materials can be uploaded via your Applicant Status Portal *after* you submit the application – you will be able to see which materials are still missing in your Status Portal.

During the application process, you will receive important notifications from CUPA via email from addresses on the cupa.paris.edu domain. Please be sure that your spam filter does not block emails from this domain.

If you have questions about the application process, please contact Tary Coppola, Assistant Director for Admissions at cupa@cupa.paris.edu or by phone at (1) 413.549.6960

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Term at CUPA

Select the term you are applying to.



How did you first learn about CUPA?



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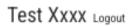




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Personal Background

Name			
Prefix	\$		
First (Given)	Test]	
Middle]	
Last (Family)	Xxxx]	
Suffix	•		
Preferred First]	
Other Last Names Used			
Addresses			
Permanent Address			<u>Dele</u>
Country	United States \$		
Street Address			
City]	
State	Select State		
Postal Code			
Mailing Address			Dele
	Same as Permanent Address		
Country	United States		



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Make sure to upload your transcript when you add your school. This material is required for your application to be eligible for review.

Education History Form

What school are you currently attending	
Please indicate your major(s), minor(s), certificates, etc.	
Major	
Second Major	
Minor	
Second Minor	
Third Minor	
Please list concentrations, certificates, or any additional information you to	hink would be relevant for CUPA to know.
Output ODA	
Current GPA]
Current school year	
\$	
Expected Graduation Date	
♥ ♥	
Transcripts	

If you are a transfer and/or have attended more than one university, **please make sure your CURRENT institution is entered LAST**. Our system automatically assigns the *last* school entered as your *primary* school.

You may also upload your transcript after you submit your application through your Status Portal.

School Name Level of Study
Add Your School



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French & Other Language Background

* indicates required field

Please estimate your current level of French
You can get an idea of levels here: CEFR language levels Wikipedia

÷	
Please list the French language courses you've taken at the university level, and the year/semester taken. If none, en	ter "none" *
Please list all additional French language experience or instruction (high school courses, previous study abroad expe	erience, francophone family,
International Baccalaureate, etc.).	1
Please list any other foreign languages you speak and your level of proficiency.	



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More About You...

We'd like to get to know you a little better, and to understand why you have chosen CUPA for your study abroad experience. Please take a moment to thoughtfully, but briefly, answer the questions below.

Why did you choose Paris as a study abroad destination?
How does a term with CUPA fit into your overall college experience?
Name three personal goals for your abroad experience.

French Statement

Décrivez vos raisons de vouloir étudier en immersion à Paris en citant vos principaux objectifs académiques et personnels. Expliquez la façon dont vous pensez vous adapter à une nouvelle culture. (500-750 mots, écrit en français)

You may upload a French Statement now, or you can do this after you have submitted the application through your application portal.

Choisir le fichier aucun fichier sélectionné

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Recommendations

Please add the following recommenders:

- French (required)
- Study Abroad Office (required)
- Major department (optional)

Additional recommenders by criteria:

If you have selected "Other Foreign Languages" in Special Areas of Study, you must add the following recommender type.

Foreign Language Department

If you have selected "Advanced Music Lessons" in Special Areas of Study, you must add the following recommender type.

Music

Note that your recommender(s) will receive a link to a recommendation form <u>as soon as you input and confirm their contact information</u>. We strongly suggest you contact your recommender(s) to give them a heads-up before submitting their information on this application.

Name

Add Recommender

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Financial Assistance

CUPA believes that study abroad is an enriching and essential part of an undergraduate education. It can also be expensive. For students whose home schools can not or do not release institutional financial aid to study abroad, CUPA may be able to help defray some the burden of these costs.

To be eligible you must submit proof of your home institution's Financial Aid package, including all awards, grants, loans, work study, etc., as well as the expected yearly/semester family contribution.

Summer students: You must also submit a letter explaining your current financial situation, and whether you are expecting outside awards/scholarships.

Semester/Year students: You are encouraged to submit any additional documentation you feel would be helpful for the financial assistance committee to better understand your unique situation.

CUPA aid funds are limited, and we cannot guarantee to match your home school financial aid package. To receive the best possible package you should apply for CUPA financial assistance as soon as you have submitted your application for admission.

*CUPA financial assistance can only be considered for students whose home schools can not, or do not, release institutional financial aid to study abroad.

I would like to apply for a CUPA Financial Assistance

Yes

O No

Please upload proof of your Home School Financial Aid.

*Note: If you need to upload more than one document, you must leave this page after each upload in order for the upload widget to refresh. You may upload now or after you submit your application.

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You will need to upload this material only if you apply for CUPA Financial Assistance

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ID Photo and Passport Uploader

Please upload a headshot/ID-style photo. This photo will be used for your CUPA student ID card and your Paris transportation pass and must adhere to French or US governmental guidelines and CANNOT BE a casual photo, a senior picture, a picture of your US or school ID card, or any other format of photo other than the guidelines from this link here or here.

DO NOT UPLOAD A PICTURE OF YOUR ID CARD! UPLOAD ONLY A HEADSHOT PHOTO PER THE GUIDELINES IN THE LINKS ABOVE!

Please upload an ID-style photo here.

You may upload now or after you submit your application.

Choisir le fichier aucun fichier sélectionné

It is important for CUPA to have proof of your current citizenship(s) in order to pre-register for classes and to determine eligibility requirements* for a French student visa. If your passport expires within three months of your expected departure from France, then you must renew it now. If you do not have a current and valid passport, you must apply for one immediately as it can take between 5 and 12 weeks to process.

*While EU citizens are exempt from applying for a French student visa, possession of a current and valid passport is still required for entry to France and for registration in Paris universities. You must still upload a copy of your EU passport.

Please upload a scan of the picture/information page of your passport (if available). You may upload now or after you submit your application.

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In place of your signature, please type your full legal name:

Confirm

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Items in red in the "Required Field or Error" rubric below (if applicable) must be uploaded or completed before you can submit your application.

All other items in orange in the "Warning" rubric below (if applicable) will not prevent you from submitting your application now. However, these items are still required for your application to be eligible for review and you will have an opportunity to upload later via your Application Status Portal.

If you choose to wait to upload or add this information now, missing and required items will be indicated on your Application Status Portal for easy reference.

We have detected the following errors with your application.

These errors must be corrected before submission.

Section	Required Field or Error
French & Other Language Background	Please list French courses taken
Recommendations	Missing French Recommender
Recommendations	Missing Study Abroad Approval

We have detected the following potential problems with your application:

Section	Warning
<u>Academic History</u>	Missing Transcript

Save for Later

Test Xxxx

CUPA Summer 2024, 441850428

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If you choose to wait to upload or add this information now, missing and required items will be indicated on your Application Status Portal for easy reference.

We have detected the following potential problems with your application:

Section	Warning
Academic History	Missing Transcript

Submit Application

Save for Later

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Test Xxxx CUPA Summer 2024, 441850428

Welcome to your Status Page, Test!

If you need to contact us regarding your application, provide your name and this reference number: 441850428.

Payment Due: 50.00 USD

Awaiting Application Fee - Submit Payment for 50.00 USD

Application Checklist

Items marked as awaiting need to be submitted to complete your application. Upon first submission of your application it may take a few minutes for your checklist to update.

Status	Details	Date
× Awaiting	English CV	
× Awaiting	French CV	
✓ Received	French Statement	03/21/2024
✓ Received	Transcript for Georgetown College	03/21/2024
Received	Transcript for Harvard College	03/21/2024
✓ Received	ID Photo	03/21/2024
✓ Received	Passport Scan - Primary Citizenship	03/21/2024
× Awaiting	Recommendation from Xxx Xxx, XXX Sent to recommender on 03/21/2024.	
× Awaiting	Recommendation from Xxx Xxx, XXX Sent to recommender on 03/21/2024.	
× Awaiting	Recommendation from Xxx Xxx, XXX Sent to recommender on 03/21/2024.	

Verify Address

Mailing Address

We have your addresses listed as follows:

xxxxxx xxxxxx
, NY
United States
Permanent Address
xxxxxx xxxxx
NEW YORK, NY
United States

Edit Addresses

Admissions Contact Info:
Tary Coppola
Assistant Director for Outreach and Admissions
She/Her/Hers
Lary.coppola@cupa.paris.edu or cupa@cupa.paris.edu

Sent to recommender on 03/

You will need to pay the application fee and make sure every item is noted as RECEIVED for your application to be eligible for review

Now you are on your Status Page: your application is almost done!

Portfolio

We have received the following portfolio submissions from you:

Title	Format
Portfolio TEST	document, 1 page

Edit Portfolio

Upload Materials

Please note: materials uploaded in this section (e.g. after submission of your application) may not appear right away as received. Check back in a few days.

We have received the following documents from you:

- 03/21/2024 08:59 AM French Essay
- 03/21/2024 09:15 AM Transcript (Official): Georgetown College
- 03/21/2024 09:03 AM ID Photo
- 03/21/2024 09:03 AM Passport Scan Primary Citizenship
- 03/21/2024 09:19 AM Transcript (Official): Harvard College

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Choisir le fichier aucun fichier sélectionné

Upload

Payment Due: 50.00 USD

🕻 Awaiting

Application Fee - Submit Payment for 50.00 USD

<u>Change Email Address</u> <u>Change Password</u> <u>Logout</u>

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